AUTHORIZATION TO RELEASE INFORMATION

Student Name ________________________________  MC ID# 700-__________________
(please print)

The Family Educational Rights and Privacy Act of 1974, as amended (FERPA) also called the Buckley Amendment, applies to any institution of higher education receiving federal aid. This Act contains detailed requirements regarding the maintenance and disclosure of student records. Records protected by this regulation cannot be provided to parents, legal guardians or others unless students so authorize. Because Mississippi College recognizes the importance of parental involvement, we are providing students an opportunity to authorize the release of their protected records.

As a student of Mississippi College, I hereby give Mississippi College permission to release and/or discuss privileged information related to my status and relationship with the college as provided below:

Individual(s) given permission to receive information:
Name ________________________________ Relationship to Student ________________________________

Area(s) of information identified for release (initial all that apply):

____ Academic records including grades and attendance  ____ Disciplinary records
____ Personal health information  ____ Business office/financial records
____ Any other information deemed appropriate by MC

A copy of this release will be kept in the Office of the Registrar. I understand that I may contact the Office of the Registrar to rescind or alter this release at any time.

_________________________________________  ____________________________
Student Signature  Date

(Return to: Office of the Registrar, Nelson Hall - Basement, Mississippi College)

Rev. 12.6.12